



GEORGE BUSH PRESIDENTIAL LIBRARY FOUNDATION

## GRADUATE STUDENT TRAVEL GRANT GUIDELINES

The George Bush Foundation Graduate Student Travel Grant Program is designed to provide educational opportunities to full-time Texas A&M University graduate students in amounts up to \$1000 per student.

*Eligible travel must take place between January 1 – December 31 of the award year*

### **Use of Grants**

- Student Travel Grants are awarded directly to the student to support travel to conferences, research projects, study or internships in the United States or abroad.
- Provides a one-time grant of up to \$1000 to full-time graduate students in each college at Texas A&M.

### **General Requirements**

- Student must be a full time student at Texas A&M University at the time of travel.
- If a student is not of full-time status during the time of travel, exceptions will be made as long as the student meets full-time requirements the following semester.
- Student must meet academic and programmatic criteria as determined by his/her college.
- Student's travel must be consistent with the student's college objectives.

### **For Reimbursement, Grant Recipients MUST:**

- Travel after the award has been made and within the following dates: **January 1 – December 31** of the award year.
- Submit a two-page trip evaluation report and Student Travel Grant reimbursement form to the Office of Graduate and Professional Studies at Texas A&M University.  
(mail: 1113 TAMU or email: OGAPS-Award-Admin@tamu.edu).

**For questions regarding reimbursement, please contact Lisa Williams, Office of Graduate and Professional Studies at 979-845-3631.**

**For all other inquiries, contact your academic department.**